

TOWN OF VIEW ROYAL

Engineering Services

45 View Royal Avenue, Victoria, BC V9B 1A6
Tel. (250) 479-6800 Email: engineering@viewroyal.ca
<http://www.viewroyal.ca>

Street Use Permit Application

Date: _____

Permit Application No. SU-_____

Applicant Information

Applicant Name		Select One ☐ Resident ☐ Community Group ☐ Business	
Business/Community Group Name		Phone	
Address		City	
Email		Postal Code	
On-site Contact Name		Cell	

Note: This is not a permit and does not authorize use.

Street Use Information

Location _____ Date(s) Requested _____

Proposed Use _____ Time(s) _____

in attendance _____

Select all that will be impacted (*additional permits/licenses will be required due to provincial regulations):

☐ full road ☐ partial road ☐ bike lane ☐ sidewalk ☐ boulevard

Will any of the following be present?

☐ Alcohol* ☐ Sale of Goods* ☐ Music ☐ Additional lighting

☐ Filming ☐ Signage ☐ Temporary structures: _____

Town provided equipment/services requested (will require deposit; may be subject to fee):

☐ Barricades ☐ Traffic cones ☐ Road Signage

Over...

Include the following with your application:

- Site plan including all details set out in application;
- Traffic management plan;
- Waste management plan including garbage, recycling, compost, grey water & washroom;
- Security plan including emergency access points and first aid;
- Copy of notification to be distributed to all affected property owners and business operators, including map of distribution area;
- Liability insurance (contact Engineering to determine amount based on event) with the Town of View Royal named as an Additional Insured;
- Fee \$50/day for commercial use; \$0 for community (not for profit).

Note: Deposit may be required following application review.

Signature: _____ Date : _____

This information is collected by the Town of View Royal under the Local Government Act and the Freedom of Information and Protection of Privacy Act and will be used for the purpose of administering requests for driveway access. Should you have any questions about the collection of this personal information please contact the Director of Engineering, 45 View Royal Avenue, 250-479-6800, info@viewroyal.ca.